



**Shaheed Benazir Bhutto**  
University of Veterinary and Animal Sciences Sakrand  
Chartered By Government of Sindh Act No. XV of 2012



**NOTICE FOR INVITING TENDER**

(Through EPADS)

**TENDER: SBBUVAS/NIT/DW/ LE/C/1 /2025 & 03/01/2025**

**Supply and Installation of Desktop Computers with all accessories at SBBUVAS  
Sakrand**

**DOCUMENT NO:SBBUVAS/NIT/DW/ LE/C/1 /2025 Dated 03-01-2025**

**Shaheed Benazir Bhutto  
University of Veterinary and Animal Sciences, Sakrand**

**"Client"**

**SHAHEED BENAZIR BHUTTO UNIVERSITY OF**

**VETERINARY & ANIMAL SCIENCES SAKRAND,**

**DISTRICT SHAHEED BENAZIRABAD**

**Tel: 0244-322150, 0244-322154**

**Email: [info@sbbuvas.edu.pk](mailto:info@sbbuvas.edu.pk).**

**Website: [www.sbbuvas.edu.pk](http://www.sbbuvas.edu.pk)**

## **TABLE OF CONTENTS**

Section - 1	Pre-qualification of Suppliers and Contractors (NIT).	
Section - 2	Instructions to Contractors	
Section-3	Brief of Project	
Section-4	Eligibility & Evaluation/Qualification Criteria;	
Section-5	Application Forms	



# Shaheed Benazir Bhutto

## University of Veterinary and Animal Sciences, Sakrand.

Main Campus, Nawabshah Road, Sakrand Tel: 0244-323151, 0244-322154

No. & Dated: SBBUVAS/NIT/DW/ LE/C/1 /2025 & 03/01/2025 Email: [info@sbbuvas.edu.pk](mailto:info@sbbuvas.edu.pk)

### NOTICE INVITING TENDER (Through EPADS)

#### TENDER: SBBUVAS/NIT/DW/ LE/C/1 /2025 & 03/01/2025

All eligible Contractors, Firms, Suppliers, Manufacturers, and Sole Distributors meeting the eligibility criteria are invited to participate online/electronically through EPADS System for percentage/item rate tenders for the following works. Manual bids will not be considered. The eligibility criteria include registration with the Federal Board of Revenue (FBR) for Income Tax and Sales Tax (in the case of procurement of goods), registration with the Sindh Revenue Board (SRB) for procurement of works and services, and undertaking that the firm is not blacklisted by any procuring agency or authority.

S#	Name of Work	Tender Fees	Completion Time	Earnest Money	Date of Purchase	Date of Submission	Date & Time of Opening
1	Supply and Installation of Laboratory Equipment at SBBUVAS Sakrand	3,000	03 Months	5%	08-01-2025 to 22-01-2025	23-01-2025 Upto 11:00 AM.	23-01-2025 Upto 11:45 AM.
2	Supply and Installation of Desktop Computers with All Accessories at SBBUVAS Sakrand	3,000	03 Months	5%	08-01-2025 to 22-01-2025	23-01-2025 Upto 12:00 PM	23-01-2025 Upto 12:30 PM.

#### The terms and conditions are given as under:-

1. The tender documents can be obtained through the SPPRA EPADS platform as per the schedule mentioned above from the website <https://portalsindh.eprocure.gov.pk> and the University website [www.sbbuvas.edu.pk](http://www.sbbuvas.edu.pk) upon payment of the non-refundable fee specified above via Pay Order or Demand Draft in favor of SBBUVAS Sakrand. The online tenders must be submitted on the prescribed proforma to the aforementioned EPADS website, along with the earnest money (as specified above) based on the total bid amount, in the form of a Pay Order in favour to SBBUVAS Sakrand.
2. The Method of Procurement is Single Stage Two Envelope procedure.
3. Any conditional or un-attached of the Bid Security with financial proposal, partial and incomplete Bids will not be considered.
4. Bid validity Period-90 days as per SPPRA.
5. The Bidder should have the Valid Registration with Chamber of Commerce License (if applicable).

*The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 (Amended 2019) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule-25” of said Rules.*

#### DIRECTOR WORKS

Shaheed Benazir Bhutto

University of Veterinary and Animal Sciences

Sakrand Tel: 0244-323151,

0244-322154 Email: [info@sbbuvas.edu.pk](mailto:info@sbbuvas.edu.pk)

# BID EVALUATION CRITERIA

## SINGLE STAGE-TWO ENVELOPE PROCEDURE

1. Registrations with Income Tax, Federal Board of Revenue (FBR) GST, SRB (Copy of certificates attached)
2. Average Annual Financial Turnover not less than equivalent cost of the work during last five years, which would be verifies by bank statement.
3. The Brochure of Goods must be provided along with Bid documents.
4. Required Tender Fee (amount mentioned in NIT) (in the form of DD/pay order in the name of SBBUVAS Sakrand) must be attached with technical proposal.
5. The Required Bid Security (as specified in the NIT) must be submitted in the form of a Demand Draft (DD) or Pay Order in favor of SBBUVAS Sakrand. The original must be included with the financial proposal, and a copy (with the amount concealed) must be placed in the technical envelope.
6. Bid shall comprise of **Single Stage – Two Envelope** containing the financial proposal and Technical Proposal required information/criteria as mentioned in NIT and Bid documents.
7. Bid is signed, Named and Stamped by authorized person of firm along with authorization letter.
8. The bidder should submit an affidavit (Copy Attached) to the effect that the firm/Contractor have not been blacklisted by any executing Procuring Agency.

## COMPLIANCE DOCUMENTS/ BID EVALUATION CRITERIA

The Compliance Documents referred to below, duly completed, accompanied with supporting documentary evidence shall be submitted by firms as part of the bid document as per sequence given below, **failure to which will result disqualification of firms.**

S#	Description	Remarks
01	Federal Board of Revenue, (FBR), GST, SRB	<b>Mandatory</b>
02	Audited Financial Statements / Accounts Statements showing. Financial Position of last Five (05) Years.	<b>Mandatory</b>
03	Bank Statements of firms accounts of last Five (05) years	<b>Mandatory</b>
04	Declaration by authorized person to submit the Bid signed & attached.	<b>Mandatory</b>
05	Required Tender Fee	<b>Mandatory</b>
06	Affidavit on stamp paper of Rs. 100/- that the firm is not blacklisted or in litigation by/with any public or private sector. organization in Pakistan	<b>Mandatory</b>
07	Required Bid Security (only proof in Technical Proposal the amount must be concealed ) (Original in Financial Proposal)	<b>Mandatory</b>

### TECHNICAL EVALUATION CRITERIA

S	Evaluation Criteria	Documentary Evidence	Marks
1	Years of Establishment of firm	Company Profile/documentary evidence / proof should be attached in the technical bid for verification	Max Marks = 10 6 & above = 10 marks 3-5 years 06 marks 2-3 years 03 marks Less than 1 Years =0
2	Company Financial capability	Annual turnover of company for last three years  Must Attached bank statement alongwith audit report.	Max Marks = 20 More than 400 million =20 marks B/w 100-200 million = 10 marks Less than 5 million =0 marks
3	The Bidder should have completed <b>five similar projects</b> (supplying of computers having value more than estimated cost). The completed during last <b>five years</b> , (Copy of Satisfactory/Completion Certificate & Work Order attached)		Max Marks 20 5 on each Project
4	The Bidder should have <b>similar projects in hand</b> (supply of computers). (Copy of Satisfactory/Completion Certificate & Work Order attached)		Max Marks 10 05 on each project
5	The bidder should have completed <b>project general orders or Supply</b> . (Copy of Satisfactory/Completion Certificate & Work Order attached).		Max Marks 10 05 on each Project
6	<b>Registration with chamber of commerce (Attach Certificate)</b>		5 marks

7	<b>Partnership MAF Letter</b>	5 Marks
8	<b>Office in Province of Sindh Karachi, Hyderabad, Nawabshah, Sukkur, Mirpurkhas (Attach Documentary Evidence)</b>	5 Marks 1 Mark for each city
9	<b>Technical Staffs</b> Full Marks will be given if at least four years BCS/BIT/BCE (professional) with 05 years or above experience is in employment of the firm (CV, documents (salary/Bank proof must be attached.) Last one year	Max. Mark 15 05 for each Engineer
<b>TOTAL MARKS</b>		<b>100 marks</b>
<b>NOTE: Minimum 70.00 Marks required to qualify</b>		

**Note:** Due to the high volume of expected applications, applicant firms are required to submit their applications/technical proposals in the sequence specified above. Failure to comply will result in the disqualification of the application, and the financial bid will be returned unopened (incase disqualified in technical criteria requirement)

**BID AFFIDAVIT (Rs. 100/-) /DECLARATION FORM/CERTIFICATE**

Name of firm: \_\_\_\_\_ NTN No. (Copy attached) \_\_\_\_\_  
 SRB No. (Copy attached) \_\_\_\_\_ FBR No. (Copy attached) \_\_\_\_\_ Name of  
 authorized person: \_\_\_\_\_ CNIC No. (Copy attached): \_\_\_\_\_ Name of  
 Work/project \_\_\_\_\_ Cell No. \_\_\_\_\_ Postal Address \_\_\_\_\_

---

I/We solemnly affirm as under.

1. The tender document set was downloaded/purchased by us and is being submitted without any alteration, deletions, additions, or changes.
2. I/We further affirm that I/we have gone through the tender documents completely and understood the contents, letter & spirit. I/We further that except for this deviation highlighted as above, all the term and condition of the tender set are acceptable to us, and we hereby accept and agree to abide by all the other Terms & conditions contained in the tender document set.
3. I/we also affirm that I/we are not blacklisted by any of Government, Semi Government and Autonomous Body from participating in tenders.
4. Our firm is not involved in any litigation with or against any Government, Semi Government and Autonomous Body.
5. I/we understand that in case it is found subsequently that the submitted Tender Document Set was altered or tempered with, in any manner, then our bid is liable to be rejected or in case a purchase order is placed on us basis tampered document, then the order is liable to be cancelled without any further reference to us.
6. I/we on the behalf of my firm declare that all the decisions made by the University Authorities will be acceptable to me/my partners and my/our legal dependents and we have no legal right to go against those decisions in any of the Government Line Department.

This Affidavit/ Declaration is given by me on the behalf of my firm/ partners today dated ..... by our own will and accord without any pressure and to serve the official purpose of the SBBUVAS, Sakrand.

Signatures:

Name: \_\_\_\_\_

Stamp: \_\_\_\_\_

Name & Signed (by all the partners if any):

Sindh Public Procurement Regulatory Authority

# Bidding Documents

For

**National Competitive Bidding**

**Pakistan**

---

Procurement of Goods

---

**PART ONE (FIXED)**

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)



---

## Preface

These Bidding Documents have been prepared for use by Procuring agencies and their implementing agencies in the procurement of goods through National Competitive Bidding (NCB).

In order to simplify the preparation of bidding documents for each procurement, the Bidding Documents are grouped in two parts based on provisions which are fixed and that which are specific for each procurement. Provisions which are intended to be used unchanged are in Part one, which includes Section I, Instructions to Bidders, and Section II, General Conditions of Contract. Data and provisions specific to each procurement and contract are included in Part Two which includes Section II, Bid Data Sheet; Section III, Special Conditions of Contract; Section IV, Schedule of Requirements; Section V, Technical Specifications; and the forms to be used in Section I, Invitation for Bids, and Section VI, Sample Forms.

This is Part one which is fixed and contains provisions which are to be used unchanged. Each section is prepared with notes intended only as information for the Procuring agency or the person drafting the bidding documents. They shall not be included in the final documents.

**Table of Contents - Part One**

PART ONE - SECTION I. INSTRUCTIONS TO BIDDERS ..... 2

*TABLE OF CLAUSES*..... 3

PART ONE - SECTION II. GENERAL CONDITIONS OF CONTRACT..... 21

*TABLE OF CLAUSES*..... 22

**Part One - Section I.**  
**Instructions to Bidders**

*Table of Clauses*

<b>A. INTRODUCTION.....</b>	<b>4</b>
1. SOURCE OF FUNDS .....	4
2. ELIGIBLE BIDDERS .....	4
3. ELIGIBLE GOODS AND SERVICES .....	5
4. COST OF BIDDING .....	5
<b>B. THE BIDDING DOCUMENTS.....</b>	<b>5</b>
5. CONTENT OF BIDDING DOCUMENTS.....	5
6. CLARIFICATION OF BIDDING DOCUMENTS .....	6
7. AMENDMENT OF BIDDING DOCUMENTS.....	6
<b>C. PREPARATION OF BIDS.....</b>	<b>6</b>
8. LANGUAGE OF BID .....	6
9. DOCUMENTS COMPRISING THE BID .....	6
10. BID FORM .....	7
11. BID PRICES .....	7
12. BID CURRENCIES .....	7
13. DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATION.....	7
14. DOCUMENTS ESTABLISHING GOODS' ELIGIBILITY AND CONFORMITY TO BIDDING DOCUMENTS .....	8
15. BID SECURITY.....	9
16. PERIOD OF VALIDITY OF BIDS .....	10
17. FORMAT AND SIGNING OF BID.....	10
<b>D. SUBMISSION OF BIDS.....</b>	<b>11</b>
18. SEALING AND MARKING OF BIDS.....	11
19. DEADLINE FOR SUBMISSION OF BIDS .....	11
20. LATE BIDS.....	12
21. MODIFICATION AND WITHDRAWAL OF BIDS .....	12
<b>E. OPENING AND EVALUATION OF BIDS.....</b>	<b>12</b>
22. OPENING OF BIDS BY THE PROCURING AGENCY .....	12
23. CLARIFICATION OF BIDS .....	13
24. PRELIMINARY EXAMINATION .....	13
25. EVALUATION AND COMPARISON OF BIDS .....	14
26. CONTACTING THE PROCURING AGENCY .....	18
<b>F. AWARD OF CONTRACT.....</b>	<b>18</b>
27. POST-QUALIFICATION.....	18
28. AWARD CRITERIA .....	18
29. PROCURING AGENCY'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD.....	19
30. PROCURING AGENCY'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS.....	19
31. NOTIFICATION OF AWARD .....	19
32. SIGNING OF CONTRACT .....	19
33 PERFORMANCE SECURITY .....	19
34. CORRUPT OR FRAUDULENT PRACTICES .....	20

## Instructions to Bidders

### A. Introduction

#### 1. Source of Funds

The Procuring agency has received /applied for loan/grant/federal/provincial/local government funds from the source(s) indicated in the bidding data in various currencies towards the cost of the project /schemes specified in the bidding data and it is intended that part of the proceeds of this loan/grant/funds/ will be applied to eligible payments under the contract for which these bidding documents are issued.

Payment by the Fund will be made only at the request of the Procuring agency and upon approval by the Government of Sindh., and in case of a project will be subject in all respect to the terms and conditions of the agreement. The Project Agreement prohibits a withdrawal from the allocated fund account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Federal Government/ Sindh Government, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Procuring agency shall derive any rights from the Project Agreement or have any claim to the allocated fund proceeds.

#### 2. Eligible Bidders

This Invitation for Bids is open to all suppliers from eligible source as defined in the SPP Rules, 2009 and its Bidding Documents except as provided hereinafter.

Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.

Government-owned enterprises in the Province of Sindh may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Sindh.

Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the

any government organization in accordance with sub clause 34.1

**3. Eligible Goods and Services**

All goods and related services to be supplied under the contract shall have their origin in eligible source countries, defined in the SPP Rules, 2009 and its Bidding Documents, and all expenditures made under the contract will be limited to such goods and services.

For purposes of this clause, “origin” means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.

The origin of goods and services is distinct from the nationality of the Bidder.

**4. Cost of Bidding**

The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter referred to as “the Procuring agency,” will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

**B. The Bidding Documents**

**5. Content of Bidding Documents**

the bidding documents include:

- (a) Instructions to Bidders (ITB)
- (b) Bid Data Sheet
- (c) General Conditions of Contract (GCC)
- (d) Special Conditions of Contract (SCC)
- (e) Schedule of Requirements
- (f) Technical Specifications
- (g) Bid Form and Price Schedules
- (h) Bid Security Form
- (i) Contract Form
- (j) Performance Security Form
- (k) Manufacturer’s Authorization Form

The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder’s risk and may result in the

rejection of its bid.

**6. Clarification of Bidding Documents**

6.1 A interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.

**7. Amendment of Bidding Documents**

At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by a interested Bidder, may modify the bidding documents by amendment.

All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.

In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.

**C. Preparation of Bids**

**8. Language of Bid**

The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.

**9. Documents Comprising the Bid**

The bid prepared by the Bidder shall comprise the following components:

- (a) a Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11, and 12;
- (b) documentary evidence established in accordance with ITB

Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;

- (c) documentary evidence established in accordance with ITB Clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and
- (d) bid security furnished in accordance with ITB Clause 15.

**10. Bid Form**

10.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

**11. Bid Prices**

11.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.

Prices indicated on the Price Schedule shall be delivered dutypaid (DDP) prices. The price of other (incidental) services, if any, listed in the Bid Data Sheet will be entered separately.

The Bidder's separation of price components in accordance with ITB Clause 11.2 above will be solely for the purpose of facilitating the comparison of bids by the Procuring agency and will not in any way limit the Procuring agency's right to contract on any of the terms offered.

11.5 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an adjustable price quotation will be treated as nonresponsive and will be rejected, pursuant to ITB Clause 24. If, however, in accordance with the Bid Data Sheet, prices quoted by the Bidder shall be subject to adjustment during the performance of the contract, a bid submitted with a fixed price quotation will not be rejected, but the price adjustment would be treated as zero.

**12. Bid Currencies**

12.1 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

**13. Documents  
Establishing  
Bidder's**

Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.



**Eligibility and**

**Qualification** 13.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Procuring agency's satisfaction that the Bidder, at the time of submission of its bid, is from an eligible country as defined under ITB Clause 2.

The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Procuring agency's satisfaction:

- (a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods in the Procuring agency's country;
- (b) that the Bidder has the financial, technical, and production capability necessary to perform the contract;
- (c) that, in the case of a Bidder not doing business within the Procuring agency's country, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
- (d) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.

**14. Documents  
Establishing  
Goods' Eligibility  
and Conformity to  
Bidding  
Documents**

Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.

The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the time of shipment.

The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:

- (a) a detailed description of the essential technical and

performance characteristics of the goods;

- (b) a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring agency; and
- (c) an item-by-item commentary on the Procuring agency's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.

For purposes of the commentary to be furnished pursuant to ITB Clause 14.3(c) above, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring agency in its Technical Specifications, are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names, and/or catalogue numbers in its bid, provided that it demonstrates to the Procuring agency's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

## **15. Bid Security**

15.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.

The bid security is required to protect the Procuring agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 15.7.

The bid security shall be in Pak. Rupees and shall be in one of the following forms:

- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency and valid for thirty (30) days beyond the validity of the bid; or
- (b) irrevocable encashable on-demand Bank call-deposit.

Any bid not secured in accordance with ITB Clauses 15.1 and 15.3 will be rejected by the Procuring agency as nonresponsive, pursuant to ITB Clause 24.

Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.

The successful Bidder's bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.

The bid security may be forfeited:

- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- (b) in the case of a successful Bidder, if the Bidder fails:
  - (i) to sign the contract in accordance with ITB Clause 32;

**or**

  - (ii) to furnish performance security in accordance with ITB Clause 33.

**16. Period of  
Validity of  
Bids**

Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency, pursuant to ITB Clause 19. A bid valid for a shorter period shall be rejected by the Procuring agency as nonresponsive.

In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

**17. Format and  
Signing of Bid**

The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.

The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a

person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.

#### **D. Submission of Bids**

### **18. Sealing and Marking of Bids**

The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.

The inner and outer envelopes shall:

- (a) be addressed to the Procuring agency at the address given in the Bid Data Sheet; and
- (b) bear the Project name indicated in the Bid Data Sheet, the Invitation for Bids (IFB) title and number indicated in the Bid Data Sheet, and a statement: "DO NOT OPEN BEFORE," to be completed with the time and the date specified in the Bid Data Sheet, pursuant to ITB Clause 2.2.

The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late".

If the outer envelope is not sealed and marked as required by ITB Clause 18.2, the Procuring agency will assume no responsibility for the bid's misplacement or premature opening.

### **19. Deadline for Submission of Bids**

Bids must be received by the Procuring agency at the address specified under ITB Clause 18.2 no later than the time and date specified in the Bid Data Sheet.

The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 7, in which case all rights and

obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadlines extended.

**20. Late Bids**

20.1 Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency pursuant to ITB Clause 19 will be rejected and returned unopened to the Bidder.

**21. Modification and Withdrawal of Bids**

The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18. by a signed confirmation copy, postmarked not later than the deadline for submission of bids.

No bid may be modified after the deadline for submission of bids.

No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to the ITB Clause 15.7.

**E. Opening and Evaluation of Bids****22. Opening of Bids by the Procuring agency**

The Procuring agency will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register evidencing their attendance.

The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20.

Bids (and modifications sent pursuant to ITB Clause 21.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.

The Procuring agency will prepare minutes of the bid opening.

**23. Clarification of Bids**

23.1 During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

**24. Preliminary Examination**

The Procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

The Procuring agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

Prior to the detailed evaluation, pursuant to ITB Clause 25 the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, **such as** those concerning Bid Security (ITB Clause 15), Applicable Law (GCC Clause 30), and Taxes and Duties (GCC Clause 32), will be deemed to be a material deviation. The Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

24.5 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

**25. Evaluation and Comparison of Bids**

The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive, pursuant to ITB Clause 24.

The Procuring agency's evaluation of a bid will be on delivered duty paid (DDP) price inclusive of prevailing duties and will exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.

The Procuring agency's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with ITB Clause 11.2, one or more of the following factors as specified in the Bid Data Sheet, and quantified in ITB Clause 25.4:

- (a) incidental costs
- (b) delivery schedule offered in the bid;
- (c) deviations in payment schedule from that specified in the Special Conditions of Contract;
- (d) the cost of components, mandatory spare parts, and service;
- (e) the availability Procuring agency of spare parts and after-sales services for the equipment offered in the bid;
- (f) the projected operating and maintenance costs during the life of the equipment;
- (g) the performance and productivity of the equipment offered; and/or
- (h) other specific criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.

For factors retained in the Bid Data Sheet pursuant to ITB 25.3, one or more of the following quantification methods will be applied, as detailed in the Bid Data Sheet:

- (a) Incidental costs provided by the bidder will be added by Procuring agency to the delivered duty paid (DDP) price at

the final destination.

(b) *Delivery schedule.*

- (i) The Procuring agency requires that the goods under the Invitation for Bids shall be delivered at the time specified in the Schedule of Requirements which will be treated as the base, a delivery “adjustment” will be calculated for bids by applying a percentage, specified in the Bid Data Sheet, of the DDP price for each week of delay beyond the base, and this will be added to the bid price for evaluation. No credit shall be given to early delivery.

**or**

- (ii) The goods covered under this invitation are required to be delivered (shipped) within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as nonresponsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation to the bid price of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements.

**or**

- (iii) The goods covered under this invitation are required to be delivered in partial shipments, as specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the evaluation by adding to the bid price a factor equal to a percentage, specified in the Bid Data Sheet, of DDP price per week of variation from the specified delivery schedule.

(c) *Deviation in payment schedule.*

- (i) Bidders shall state their bid price for the payment schedule outlined in the SCC. Bids will be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Procuring agency may consider the alternative payment schedule offered by the selected Bidder.

**or**

- (ii) The SCC stipulates the payment schedule offered by



the Procuring agency. If a bid deviates from the schedule and if such deviation is considered acceptable to the Procuring agency, the bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared with those stipulated in this invitation, at the rate per annum specified in the Bid Data Sheet.

(d) *Cost of spare parts.*

(i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the Bid Data Sheet, is annexed to the Technical Specifications. The total cost of these items, at the unit prices quoted in each bid, will be added to the bid price.

**or**

(ii) The Procuring agency will draw up a list of high-usage and high-value items of components and spare parts, along with estimated quantities of usage in the initial period of operation specified in the Bid Data Sheet. The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Bidder and added to the bid price.

**or**

(iii) The Procuring agency will estimate the cost of spare parts usage in the initial period of operation specified in the Bid Data Sheet, based on information furnished by each Bidder, as well as on past experience of the Procuring agency or other procuring agencies in similar situations. Such costs shall be added to the bid price for evaluation.

(e) *Spare parts and after sales service facilities in the Procuring agency's country.*

The cost to the Procuring agency of establishing the minimum service facilities and parts inventories, as outlined in the Bid Data Sheet or elsewhere in the bidding documents, if quoted separately, shall be added to the bid price.

(f) *Operating and maintenance costs.*

Since the operating and maintenance costs of the goods under procurement form a major part of the life cycle cost of the equipment, these costs will be evaluated in accordance with the criteria specified in the Bid Data Sheet or in the Technical Specifications.

(g) *Performance and productivity of the equipment.*

(i) Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100, an adjustment for an amount specified in the Bid Data Sheet will be added to the bid price, representing the capitalized cost of additional operating costs over the life of the plant, using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

**or**

(ii) Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specifications to be considered responsive. Evaluation shall be based on the cost per unit of the actual productivity of goods offered in the bid, and adjustment will be added to the bid price using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

(h) *Specific additional criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.*

The relevant evaluation method shall be detailed in the Bid Data Sheet and/or in the Technical Specifications.

**Alternative**

25.4 Merit Point System:

The following merit point system for weighing evaluation factors can be applied if none of the evaluation methods listed in 25.4 above has been retained in the Bid Data Sheet. The number of points allocated to each factor shall be specified in the Bid Data Sheet.

*[In the Bid Data Sheet, choose from the range of]*

The bid scoring the highest number of points will be deemed to be the lowest evaluated bid.

- 26. Contacting the Procuring agency** Subject to ITB Clause 23, no Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.

Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

#### **F. Award of Contract**

- 27. Post-qualification** In the absence of prequalification, the Procuring agency will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB Clause 13.3.

The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 13.3, as well as such other information as the Procuring agency deems necessary and appropriate.

An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

- 28. Award Criteria** 28.1 Subject to ITB Clause 30, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is

determined to be qualified to perform the contract satisfactorily.

**29. Procuring agency's Right to Vary Quantities at Time of Award**

29.1 The Procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

**30. Procuring agency's Right to Accept any Bid and to Reject any or All Bids**

The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.

**31. Notification of Award**

Prior to the expiration of the period of bid validity, the Procuring agency will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.

The notification of award will constitute the formation of the Contract.

Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 33, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 15.

**32. Signing of Contract**

At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.

**33 Performance Security**

Within twenty (20) days of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.

Failure of the successful Bidder to comply with the requirement of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid

security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

**34. Corrupt or Fraudulent Practices**

The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2009 and Rules made thereunder:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
  - (i) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
  - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring agency, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Procuring agency of the benefits of free and open competition;
- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- (c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Government-financed contract.

Furthermore, Bidders shall be aware of the provision stated in sub-clause 5.4 and sub-clause 24.1 of the General Conditions of Contract.

Part One - Section II. General Conditions of  
Contract

*Table of Clauses*

1. DEFINITIONS .....	23
2. APPLICATION .....	23
3. COUNTRY OF ORIGIN.....	24
4. STANDARDS .....	<b>Error! Bookmark not defined.</b>
5. USE OF CONTRACT DOCUMENTS AND INFORMATION; INSPECTION AND AUDIT BY THE BANK .....	24
6. PATENT RIGHTS.....	25
7. PERFORMANCE SECURITY.....	25
8. INSPECTIONS AND TESTS .....	25
9. PACKING.....	26
10. DELIVERY AND DOCUMENTS .....	26
11. INSURANCE .....	27
12. TRANSPORTATION.....	27
13. INCIDENTAL SERVICES.....	27
14. SPARE PARTS .....	27
15. WARRANTY .....	28
16. PAYMENT.....	29
17. PRICES.....	29
18. CHANGE ORDERS .....	29
19. CONTRACT AMENDMENTS .....	30
20. ASSIGNMENT.....	30
21. SUBCONTRACTS .....	30
22. DELAYS IN THE SUPPLIER'S PERFORMANCE .....	30
23. LIQUIDATED DAMAGES .....	30
24. TERMINATION FOR DEFAULT .....	31
25. FORCE MAJEURE .....	32
26. TERMINATION FOR INSOLVENCY.....	32
27. TERMINATION FOR CONVENIENCE .....	32
28. RESOLUTION OF DISPUTES .....	33
29. GOVERNING LANGUAGE.....	33
30. APPLICABLE LAW .....	33
31. NOTICES .....	33
32. TAXES AND DUTIES.....	33

# General Conditions of Contract

## 1. Definitions

In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.
- (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) "GCC" means the General Conditions of Contract contained in this section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Procuring agency" means the organization purchasing the Goods, as named in SCC.
- (h) "The Procuring agency's country" is the country named in SCC.
- (i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
- (j) "The Project Site," where applicable, means the place or places named in SCC.
- (k) "Day" means calendar day.

## 2. Application

2.1 These General Conditions shall apply to the extent that they are



not superseded by provisions of other parts of the Contract.

**3. Country of Origin**

All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC.

For purposes of this Clause, “origin” means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

The origin of Goods and Services is distinct from the nationality of the Supplier.

**T**

4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods’ country of origin. Such standards shall be the latest issued by the concerned institution.

**5. Use of Contract Documents and Information; Inspection and Audit by the Government**

The Supplier shall not, without the Procuring agency’s prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

The Supplier shall not, without the Procuring agency’s prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.

Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier’s performance under the Contract if so required by the Procuring agency.

5.4 The Supplier shall permit the Procuring agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency, if so required.

**6. Patent Rights**

6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.

**7. Performance Security**

Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC.

The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall be in one of the following forms:

- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency; or
- (b) a cashier's or certified check.

The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

**8. Inspections and Tests**

The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring agency requires and where they are to be conducted. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at

the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.

Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.

The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.

Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

## **9. Packing**

9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring agency.

## **10. Delivery and Documents**

Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.

Documents to be submitted by the Supplier are specified in SCC.

**11. Insurance**

11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility.

**12. Transportation**

12.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

**13. Incidental Services**

The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- (e) training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.

**14. Spare Parts**

14.1 As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- (a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
  - (b) in the event of termination of production of the spare parts:
    - (i) advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and
    - (ii) following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.

## **15. Warranty**

15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.

Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.

If the Supplier, having been notified, fails to remedy the defect(s)

within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial actions as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

**16. Payment**            16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.

Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.

The currency of payment is Pak. Rupees.

**17. Prices**            17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Procuring agency's request for bid validity extension, as the case may be.

**18. Change Orders**    18.1 The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract in any one or more of the following:

- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- (b) the method of shipment or packing;
- (c) the place of delivery; and/or
- (d) the Services to be provided by the Supplier.

18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be

made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring agency's change order.

**19. Contract Amendments**

19.1 Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

**20. Assignment**

20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent.

**21. Subcontracts**

21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

21.2 Subcontracts must comply with the provisions of GCC Clause 3.

**22. Delays in the Supplier's Performance**

Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of liquidated damages.

**23. Liquidated**

23.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or

## **Damages**

all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 24.

## **24. Termination for Default**

The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 22; or
- (b) if the Supplier fails to perform any other obligation(s) under the Contract.
- (c) if the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“corrupt practice” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those



undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

- 25. Force Majeure** 25.1 Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purposes of this clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

**26. Termination for Insolvency**

- 26.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.

**27. Termination for Convenience**

The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency’s convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

The Goods that are complete and ready for shipment within thirty (30) days after the Supplier’s receipt of notice of termination shall be accepted by the Procuring agency at the

Contract terms and prices. For the remaining Goods, the Procuring agency may elect:

- (a) to have any portion completed and delivered at the Contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.

**28. Resolution of Disputes**

The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.

**29. Governing Language**

29.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

**30. Applicable Law**

30.1 The Contract shall be interpreted in accordance with the laws of the Procuring agency's country, unless otherwise specified in SCC.

**31. Notices**

31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC.

31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

**32. Taxes and Duties**

32.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.

## **Notes on the Instructions to Bidders**

This section of the bidding documents provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring agency. It also provides information on bid submission, opening, and evaluation, and on the award of contract.

**Part One Section I contains provisions that are to be used unchanged. Part Two Section II consists of provisions that supplement, amend, or specify in detail information or requirements included in Part One Section I and which are specific to each procurement.**

Matters governing the performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are not normally included in this section, but rather under Part one Section II, General Conditions of Contract, and/or Part Two Section III, Special Conditions of Contract. If duplication of a subject is inevitable in the other sections of the document prepared by the Procuring agency, care must be exercised to avoid contradictions between clauses dealing with the same matter.

These Instructions to Bidders will not be part of the contract.

## **Notes on the General Conditions of Contract**

The General Conditions of Contract in Part One Section II, read in conjunction with the Special Conditions of Contract in Part Two Section III and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

The General Conditions of Contract herein shall not be altered. Any changes and complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract in Part Two Section III.

# **Sindh Public Procurement Regulatory Authority**

## **Bidding Documents**

**For**

**National Competitive Bidding**

---

## **Procurement of Goods**

---

### **PART TWO (PROCUREMENT SPECIFIC PROVISIONS)**

- Invitation for Bids(IFB)
- Bid Data Sheet (BDS)
- Special Conditions of Contract (SCC)
- Schedule of Requirements
- Technical Specifications
- Sample Form
- Eligibility

## Preface

These Bidding Documents have been prepared for use by procuring agencies in the procurement of goods through National Competitive Bidding (NCB).

In order to simplify the preparation of bidding documents for each procurement, the Bidding Documents are grouped in two parts based on provisions which are fixed and that which are specific for each procurement. Provisions which are intended to be used unchanged are in Part One, which includes Section I, Instructions to Bidders, and Section II, General Conditions of Contract. Data and provisions specific to each procurement and contract are included in Part Two which includes Section II, Bid Data Sheet; Section III, Special Conditions of Contract; Section IV, Schedule of Requirements; Section V, Technical Specifications; and the forms to be used in Section I, Invitation for Bids, and Section VI, Sample Forms.

This is Part Two and contains data and provisions specific to each procurement. Care should be taken to check the relevance of the provisions of the Bidding Documents against the requirements of the specific goods to be procured. The following general directions should be observed when using the documents. In addition, each section is prepared with notes intended only as information for the Procuring agency or the person drafting the bidding documents. They shall *not* be included in the final documents, except for the notes introducing Section VI, Forms, where the information is useful for the Bidder.

- (a) Specific details, such as the “name of the Procuring agency” and “address for bid submission,” should be furnished in the Invitation for Bids, in the Bid Data Sheet, and in the Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- (b) Amendments, if any, to the Instructions to Bidders and to the General Conditions of Contract should be made through the Bid Data Sheet and the Special Conditions of Contract, respectively.
- (c) Footnotes or notes in italics included in the Invitation for Bids, Bid Data Sheet, Special Conditions of Contract, and in the Schedule of Requirements are not part of the text of the document, although they contain instructions that the Procuring agency should strictly follow. The final document should contain no footnotes.

- (d) The criteria for bid evaluation and the various methods of evaluation in the Instructions to Bidders (Clauses 25.3 and 25.4, respectively) should be carefully reviewed. Only those that are selected to be used for the procurement in question should be retained and expanded, as required, in the Bid Data Sheet or in the Technical Specifications, as appropriate. The criteria that are not applicable should be deleted from the Bid Data Sheet.
- (e) Clauses included in the Special Conditions of Contract are illustrative of the provisions that should be drafted specifically by the Procuring agency for each procurement.
- (f) The forms provided in Section VI should be completed by the Bidder or the Supplier; the footnotes in these forms should remain, since they contain instructions which the Bidder or the Supplier should follow.

## **Table of Contents-Part Two**

**SECTION -I. INVITATION FOR BIDS.....**

**SECTION -II .BID DATASHEET.....**

**SECTION -III.SPECIAL CONDITIONS OF CONTRACT.....**

TABLE OF CLAUSES.....

**SECTION-IV. SCHEDULE OF REQUIREMENTS.....**

**SECTION-V. TECHNICAL SPECIFICATIONS.....**

**SECTION-VI. SAMPLE FORMS.....**

SAMPLEFORMS.....

1. Bid Form and Price Schedules.....
2. Bid Security Form.....
3. Contract Form.....
4. Performance Security Form.....
5. Bank Guarantee for Advance Payment.....
6. Manufacturer's Authorization Form.....

**SECTION-VII. ELIGIBILITY FOR THE PROVISION OF GOODS, WORKS, AND SERVICES IN BANK-FINANCED PROCUREMENT**



## **Part Two**

### **Section I. Invitation for Bids**

#### **Notes on the Invitation for Bids**

The Invitation for Bids (IFB) shall be issued as an advertisement in at least three newspaper of general circulation in the Province of Sindh or Authorities web site as the case may be, allowing at least fifteen days for NC Band forty five days(45) ICB for bid preparation and submission;

The Invitation for Bids provides information that enables interested bidders to decide whether to participate. Apart from the essential items listed in the Standard Bidding Documents (SBD), the Invitation for Bids should also indicate any important bid evaluation criteria or qualification requirement (for example, a requirement for a minimum level of experience in manufacturing a similar type of goods for which the Invitation for Bids is issued) and that the bidders should give their best and final prices as no negotiations are allowed.

The Invitation for Bids should be incorporated into the bidding documents. The information contained in the Invitation for Bids must conform to the bidding documents and in particular to the relevant information in the Bid Data Sheet.

*Date of issuance:08-01-2025*

NITNO:SBBUVAS/NIT/DW/LE/C/1/202025

SBBUVAS Sakrand

1. The SBBUVAS Sakrand has received an allocation from the Public Fund in Pak rupees / Foreign Currency towards the cost of procurement of goods. It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the contract for Procurement of Goods
2. The SBBUVAS Sakrand now invites sealed bids from eligible bidders for the Supply and Installation of Desktop Computers with all Accessories at SBBUVAS Sakrand.
3. Interested eligible bidders may obtain further information from and inspect the bidding documents at the office of Director Works SBBUVAS Sakrand. PTCL # **0244-323150-51**
4. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application to the above and upon payment of an un-refundable fee of **Rs. 3000/-**
5. The provisions in the Instructions to Bidders and in the General Conditions of Contract are the provisions of the Sindh Public Procurement Ordinance and its Rules made hereunder which also conform to the requirements of the World Bank Standard Bidding Documents: Procurement of Goods for National Competitive Bidding, Pakistan, Part One.
6. Tender/s Document will be issued from 08<sup>th</sup> January, 2025 to 22<sup>nd</sup> January, 2025. Bids must be delivered Through the SPPRA EPADS the website <https://portalsindh.eprocure.gov.pk> and can be purchase from office of the director works SBBUVAS Sakrand and will be submit before 12:00 PM on 23<sup>rd</sup> January, 2025 and must be accompanied by a security of 5% of the total Quoted amount.
7. Online Bids will be opened in the presence of Procurement Committee , bidders/ representatives on 23<sup>rd</sup> January, 2025 at 12:30 P.M in the office of Director Works SBBUVAS Sakrand.
8. The bidders are requested to give their best and final prices as no negotiations are expected.

## **Section II. Bid Data Sheet**

### **Notes on the Bid Data Sheet**

Section II is intended to assist the Procuring agency in providing the specific information in relation to corresponding clauses in the Instructions to Bidders included in Part one Section I, and has to be prepared for each specific procurement.

The Procuring agency should specify in the Bid Data Sheet information and requirements specific to the circumstances of the Procuring agency, the processing of the procurement, the applicable rules regarding bid price and currency, and the bid evaluation criteria that will apply to the bids. In preparing Section II, the following aspects should be checked:

- (a) Information that specifies and complements provisions of Part One Section I must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of Part One Section I as necessitated by the circumstances of the specific procurement, must also be incorporated.

## CONTRACT/ BIDDING DATA

The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.

### Instructions to Bidders

#### Clause Reference

	Name and address of the procuring agency	<b>SBBUVAS Sakrand</b>
1.1	Name of the Project and Summary of the works:	<b>SUPPLY AND INSTALATION OF DESKTOP COMPUTERS WITH ALL ACCESSORIES AT SBBUVAS SAKRAND.</b>
2.1	Name of the Borrower/Source of Financing/Funding Agency/Funding Source;	
2.1	Amount and Type of Financing/Scheme Cost and Allocated Funds.	<b>40 (Million)</b>
8.1	Time limit for clarification:	<b>05 Days</b>
10.1	Bid language:	<b>English</b>
11.1	(a) Prequalification Information to be updated (where applicable):	
11.1	(b) Furnish and Technical Proposal ( <i>in case of two envelope method</i> ) or Company Profile in single stage Two envelope:  The bidder has to submit a technical proposal in sufficient detail to demonstrate the adequacy of the bid in meeting requirements for timely completion of the works.	
13.1	<i>Bidders to quote entirely in Pak. rupees but specify the percentages of foreign currency they require, if applicable. N/A.</i>	
15.1	Amount of Bid Security:	<b>05 %</b>
15.2	Amount of Performance Security:	<b>05 % (5% deductible from the running bills).</b>
17.1	Venue, time, and date of the pre-Bid meeting:	<b>N/A</b>
18.1	Number of copies of the bid to be completed and returned:	<b>N/A</b>

- 19.2 (a) Procuring Agency's address for the purpose of bid submission: Through the SPPRA EPADS the website <https://portalsindh.eprocure.gov.pk> And office of the Director Works on same Venue, time and date as mentioned above
- (b) Name and Identification Number of the Contract:
- 20.1 (a) Deadline for submission of bids: 23-01-2025 up to 12.00 (PM)
- (b) Venue, time, and date of bid opening: **Through the SPPRA EPADS the website <https://portalsindh.eprocure.gov.pk> on 23-01-2025 at 12:30 PM.** And office of the Director Works on same Venue, time and date as mentioned above
- 32.1 Standard form and amount of Performance Security 5% acceptable to the procuring agency: **Bank Guarantee.**
- 32.3 Stamp duty: **0.35%** or notified by the Govt. of Sindh, will be paid by successful bidder as stamp duty.

## BID DATA SHEET

### Introduction

ITB1.1	<b>SBBUVAS, Sakrand</b>
ITB1.1	LoanorcreditorProject allocationnumber. LoanorcreditorProject allocationamount.
ITB1.1	<b>Procurement of Goods:</b>
ITB1.1	<b>Supply and Installation of Desktop Computers with all Accessories at SBBUVAS Sakrand</b>
ITB4.1	<b>SBBUVAS Sakrand</b>
ITB6.1 Address	<b>Office of the Director Works SBBUVAS Sakrand, PTCL# 0244-323151</b>
ITB8.1	English

### Bid Price and Currency

ITB11.2	The price quoted shall be Pakistani Rupee.
ITB11.5	The price shall be fixed,

### Preparation and Submission of Bids

ITB13.3 (d)	Qualification requirements. The Bidder/s should have Minimum Three years of Specific experience in the supply of similar type of Service. The Bidder/s should be the tax payer and registered with SRB along with three year documentary evidence . The bidder should have Valid Certificate of Chamber of Commerce.
ITB14.3 (b)	Spare parts required for....Not Applicable
ITB15.1	Amount of bid security: 5% of the total bid quoted.
ITB16.1	The bid should be valid for 90 days
ITB17.1	Number of copies.
ITB18.2 (a)	Director Works SBBUVAS Sakrand
ITB18.2 (b)	IFB Procurement of Goods.
ITB19.1	Deadline for bid submission:- 23 <sup>rd</sup> January, 2025 at 12:00 P.M Bids received after the due date and time will not be entertained.
ITB22.1	Time, date, and place for bid opening. <b>Through the SPPRA EPADS the website</b> <a href="https://portalsindh.eprocure.gov.pk">https://portalsindh.eprocure.gov.pk</a> <b>on 23-01-2025 at 12:30 PM. Same time and date office of the Director Works SBBUVAS Sakrand who choose to attend.</b>

### **BidEvaluation**

<b>ITB25.3</b>	The SBBUVAS Sakrand will accept most advantageous bid as per Rule 48 & 49 of SPPRA Rules, 2010(Amended 2019).
<b>ITB25.4(a)</b> <b>ITB25.4(b)</b>	Incomplete and conditional quotations will be rejected forthwith. No cutting/ over writing in the offered prices will be accepted.
<b>Option</b>  <b>(i)Option(ii)</b>  <b>Option (iii)</b>	Adjustment expressed as a percentage, <b>or</b> adjustment expressed in an amount in the currency of bid evaluation, <b>or</b> adjustment expressed as a percentage
<b>ITB25.4(c)(ii)</b>	Deviation in payment schedule. Annual interest rate.
<b>ITB25.4 (d)</b>	Cost of spare parts.
<b>ITB25.4(e)</b>	Spare parts and after sales service facilities in the Procuring agency's country.
<b>ITB25.4 (f)</b>	Operating and maintenance costs.  Factors for calculation of the life cycle cost: (i) Number of years for life cycle; (ii)Operating costs; (iii) Maintenance costs; and rate, as a percentage, to be used to discount all annual future costs calculated under (ii) and (iii) above to present value.  <b>or</b> Reference to the methodology specified in the Technical Specifications or else wherein the bidding documents.
<b>ITB25.4 (g)</b>	Performance and productivity of equipment.
<b>ITB25.4 (h)</b>	Details on the evaluation method or reference to the Technical Specifications.
<b>ITB25.4 Alternative</b>	Specify the evaluation factors.
<b>ContractAward</b>	
<b>ITB29.1</b>	Percentage for quantity increase or decrease. (25) percent.

## ARTICLES OF AGREEMENT

**This Agreement** made this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by and between the Vice-Chancellor, SBBUVAS Sakrand., Sindh, including his successors in office and Assignees /Agents, acting through the Director Works, SBBUVAS Sakrand, hereinafter called the “**University**”, of the one part,

**And** \_\_\_\_\_ of \_\_\_\_\_ (name and designation of the authorized person), located at \_\_\_\_\_, hereinafter called the “**Contractor**” which expressions shall include their successors, legal representatives of the second part.

Whereas the **University** requires Desktop Computers Core i7 for Computer Laboratory SBBUVAS Sakrand, and whereas the **Contractor** has agreed to supply, install put into operation and demonstrate the working of the said Furniture valued at Rs.

\_\_\_\_\_ (in figures and words) in the period of \_\_\_\_\_ months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the **Contractor**.

(amount in figures and words)

### **Now this Agreement witnesses as follows:**

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** thereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by \_\_\_\_\_ on behalf of the **Contractor**, and by \_\_\_\_\_ (name and designation of the authorized person) on behalf of the **University**, all of which shall be deemed to form and be read and construed as a part of this **Agreement** viz.:

- a) Articles of Agreement;
- b) Instructions to Tenderers;
- c) Conditions of Contract;
- d) Contractor’s Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in;
- e) The specifications of the equipment; and
- f) Bill of Quantity with prices.



3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the University to supply, deliver, install, put into operation and demonstrate the working of the Furniture in conformity in all respects of the Contract & the order form No. \_.
  
4. The **University** hereby **covenants to pay** the Contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the Equipment the contact price in the manner prescribed by the Contract and approved by the University.

**In Witness Thereof** the parties have hereunto set their respective hands and seals, the day, month and year first above written.

**WITNESSES:**

University \_\_\_\_\_

Contractor \_\_\_\_\_

Witness No.1:

Witness No.1:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Witness No.2:

Witness No.2:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

## **Section III. Special Conditions of Contract**

### **Notes on the Special Conditions of Contract**

Similar to the Bid Data Sheet in Section II, the clauses in this Section are intended to assist the Procuring agency in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract.

The provisions of Section III complement the General Conditions of Contract included in Part one, Section II, specifying contractual requirements linked to the special circumstances of the Procuring agency, the Procuring agency's country, the sector, and the Goods purchased. In preparing Section III, the following aspects should be checked:

- (a) Information that complements provisions of Part one Section II must be incorporated.
- (b) Amendments and/or supplements to provisions of Part one Section II, as necessitated by their circumstances of this specific purchase, must also be incorporated.

## Table of Clauses

1. DEFINITIONS (GCCCLAUSE 1)	.....
2. COUNTRY OF ORIGIN (GCCCLAUSE 3)	.....
3. PERFORMANCE SECURITY (GCCCLAUSE 7)	.....
4. INSPECTIONS AND TESTS (GCCCLAUSE 8)	.....
5. PACKING (GCCCLAUSE 9)	.....
6. DELIVERY AND DOCUMENTS (GCCCLAUSE 10)	.....
7. INSURANCE (GCCCLAUSE 11)	.....
8. INCIDENTAL SERVICES (GCCCLAUSE 13)	.....
9. SPARE PARTS (GCCCLAUSE 14)	.....
10. WARRANTY (GCCCLAUSE 15)	.....
11. PAYMENT (GCCCLAUSE 16)	.....
12. PRICES (GCCCLAUSE 17)	.....
13. LIQUIDATED DAMAGES (GCCCLAUSE 23)	.....
14. RESOLUTION OF DISPUTES (GCCCLAUSE 28)	.....
15. GOVERNING LANGUAGE (GCCCLAUSE 29)	.....
16. NOTICES (GCCCLAUSE 31)	.....

## Special Conditions of Contract

### 1. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Procuring agency is: SBBUVAS Sakrand

GCC 1.1 (h)—The Procuring agency's country is: Pakistan

GCC 1.1 (i)—The Supplier is: \_\_\_\_\_

### 2. Country of Origin (GCC Clause 3) As per B.O.Q.

### 3. Performance Security (GCC Clause 7)

GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be: 10% GCC 7.4—

After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2.

### 4. Inspections and Tests (GCC Clause 8) Items shown in the BOQ shall be supplied strictly in accordance with approved quality, brand and measurement.

*In case of unsatisfactory supplies / services in any manner including quality & quantity and time line, the bid security / earnest money will be forfeited and contract will be partially / fully cancelled which may lead to blacklisting of firm.*

### 5. Packing (GCC Clause 9) Standard packing or as described in specification

### 6. Delivery and Documents (GCC Clause 10) N.A

**Delivery schedule.** Delivery should be made within one month if the contract is awarded. Else Penalty will be charged as per Rules N/A

The Supplier shall mail the following documents to the Procuring agency at the time of delivery:

- (i) Copy of the Bill of Materials (BOM) invoices showing Services' description, quantity, unit price, and total amount;
- (ii) Manufacturer's or Supplier's warranty certificate: (if Applicable);
- (iii) inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report, (if Applicable);

### 7. Insurance (GCC Clause 11) NA

### 8. Incidental Services (GCC Clause 13): NA

### 9. Spare Parts (GCC Clause 14): NA

### 10. Warranty (GCC Clause 15) As per BOQ

### 11. Payment (GCC Clause 16)

**Payment for Goods supplied:** Payment shall be made in Pak. Rupees in the following manner:

- (i) **Advance Payment:** NA.
- (ii) **On Shipment:** Eighty (80) percent of the Contract Price of the Goods shipped shall be paid through irrevocable confirmed letter of credit opened in favor of the Supplier in a bank in its country, upon submission of documents specified in GCC Clause 10.
- (iii) **On Acceptance:** Ten (10) percent of the Contract Price of Goods received shall be paid within thirty (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Procuring agency.

Payment of local currency portion shall be made in Pakistani Rupee within thirty (30) days of presentation of claim supported by a certificate from the Procuring agency declaring that the Goods have been delivered and that all other contracted Services have been performed.

(iv) 100% of the Contract Price on complete delivery of store within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods have been delivered and that all contracted services have been performed.

(v) Part payment on parts supply may be allowed.

## **12. Prices (GCC Clause 17) NA**

## **13. Liquidated Damages (GCC Clause 23)**

GCC 23.1—Applicable rate:

Maximum deduction: 0.05% of Estimated Cost or Bid Cost.

## **14. Resolution of Disputes (GCC Clause 28)**

GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.

## **15. Governing Language (GCC Clause 29) GCC 29.1—The Governing Language shall be: English**

## **16. Applicable Law (GCC Clause 30)**

GCC 30.1-

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which include the following legislation:

**The Employment of Children (ECA) Act 1991**

**The Bonded Labour System (Abolition) Act of 1992**

**The Factories Act 1934**

## **17. Notices (GCC Clause 31)**

GCC 31.1-Procuring agency's address for notice purposes: SBBUVAS Sakrand:

—Supplier's address for notice purposes: \_\_\_\_\_

**Contractor**

**Director Works**

## Section IV. Schedule of Requirements

### Notes for Preparing the Schedule of Requirements

The Schedule of Requirements shall be included in the bidding documents by the Procuring agency, and shall cover, at a minimum, a description of the goods and services to be supplied and the delivery schedule.

The objective of the Schedule of Requirements is to provide sufficient information to enable bidders to prepare their bids efficiently and accurately, in particular, the Price Schedule, for which a form is provided in Section VI. In addition, the Schedule of Requirements, together with the Price Schedule, should serve as a basis in the event of quantity variation at the time of award of contract pursuant to ITB Clause 29.

The date or period for delivery should be carefully specified, taking the date prescribed herein from which the Procuring agency's delivery obligations start (i.e., notice of award, contract signature, opening or confirmation of the letter of credit).

# BILLOFQUANTITIES

## BILL OF QUANTITIES

SHAHEED BENAZIR BHUTTO UNIVEERSITY OF VETERINARY AND ANIMAL SCIENCES  
SAKRAND

### Supply and Installation of Desktop Computers with all Accessories

S.NO	DESCRIPTION OF MATERIAL	UNIT	QTY	UNIT PRICE	TOTAL
<b>Desktop Computer</b>					
01	HP Pro One 240 G9 All-in- One Intel Core i5 12th Gen 8GB RAM 512GB SSD 23.8 inch FHD Display Desktop Operating system: Windows 10 / 11 Pro 64-Bit Edition Memory: 8GB DDR4 – 3200MHz SDRAM   Supports up to 32 GB Storage: 512GB PCIe® NVMe™ M.2 SSD Processor: Intel® Core™ i5-1235U (up to 2.5 GHz frequency with Intel® Turbo Boost Technology, 12 MB L3 cache, 10 Cores, 12 Threads) Processor family: 12th Generation Intel® Core™ i5 processor Graphics: Integrated: Intel® UHD Graphics Optical drive: None Display: 23.8 Inch (60.5 cm) diagonal, FHD (1920 x 1080), IPS, anti-glare, WLED-backlit, 250 nits, 72%NTSC, including imported keyboard, mouse with pad, power cable, HDMI etc with latest window installation to meet equivalent the above requirement. All the parts of company packed & sealed should be opened in front of team of SBBUVAS and have warranty accordingly or Equivalent (As per specification and directions provided by the Procuring Agency)	No's	80		-
<b>Lab Installation Iron/Wood</b>					
02	<b>COMPUTER RACKS</b> SIZE 3'-6" X 2'-6" X 30" H, & SIZE 3'-0" X 1'-4" X 30" high, made of 3/4" AND 1" thick acrylic board 700 density of approved color and shade wherever required with and including oak wood/ sheesham wood (decided by engineer incharge) lipping , and farming of required size, fixed with german glue, polished with nc lacquer, etc; complete all fittings locks, handles (approved) and termite control treatment to all wood work etc. complete in all respect as per drawing, design and as directed by the engineer incharge.	No's	80		-
<b>Lab Furniture</b>					
03	Providing and making computer revolving chair, with arms, cushioned seat & back made of master molty foam with good quality cloth of approved shade and color, base made of casted aluminum frame five wheels (imported) complete in all respect as per drawing, design and as directed by the engineer incharge.	No's	80		-

S.NO	DESCRIPTION OF MATERIAL	UNIT	QTY	UNIT PRICE	TOTAL
<b>Electric Works</b>					
04	Networking ( Electric & Internet) of computers labs for electric wirings, including wiring in the duct patti, double multi-plug as per approved sample with complete boards, extension for every computer fixed in board, Internet wiring connector, nod etc with best quality rack complete in all respect and as directed by Engineer Incharge. (Fast Cable or equivalent)	Job	1		-
<b>Air Conditioner</b>					
05	Supply, Installation , Design (as per requirement) & Connecting of Floor Mounted Air Conditioning of 2.0 Ton Inverter (MITSUBISHI, DAWLANCE, Orient , KENWOOD or Equivalent) latest Model/Series of 2025 with with 4-Rely 10000watts stabilizers 100% copper. Complete set with up to 20feet or as per site requirent. PPRC pipe & fitting for AC condensates drain dia 1-1/4” with clips & wire of 110/0.0076 up to 20 feet or as per site requirent of each A/C and also 3-pin shoe , foundation/hinges for mounting of out door unit, , valves, fitting, refrigerant charges, oil charges, drain system, canvas cloth for pipe insulation, jacketting, concrete/Brick cutting for making hole and making it good, all accessories etc. as approved by Engineer/Incharge , and installation with one year warranty.	No's	2		-
<b>Total Amount</b>					-

**NOTE:**

- The above quantity could be reviewed as per requirement.
- Delivery should be made in the premises of University; no cartage will be paid separately.
- Quoted Amount should be inclusive of all applicable taxes.

**Director Works**

**Contractor**



**(INTEGRITY PACT)**

**DECLARATION OF FEES, COMMISSION AND BROKER AGEETC; PAYABLE BY CONTRACTORS.**

ContractNo. \_\_\_\_\_ Dated \_\_\_\_\_ ContractValue: \_\_\_\_\_

Contract Title: **Supplying Installation of Laboratory Equipment's and Desktop Computers at SBBUVAS Sakrand**

M/s \_\_\_\_\_ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from, Procuring Agency (PA) except that which has been expressly declared pursuant hereto.

[name of Contractor] accepts full responsibility and strict liability that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to PA under any law, contractor other instrument, be voidable at the option of PA.

Not with standing any rights and remedies exercised by PA in this regard, [name of Supplier/ Contractor/ Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from PA.

.....  
**Director Work**

.....  
**(Contractor)**

## 1. Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called “the Bidder”) has submitted its bid dated *[date of submission of bid]* for the supply of *[name and/or description of the goods]* (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called “the Bank”), are bound unto *[name of Procuring agency]* (hereinafter called “the Procuring agency”) in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this day of \_\_\_\_\_ 2025.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity:
  - (a) Fails or refuses to execute the Contract Form, if required; or
  - (b) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

---

*[signature of the bank]*

### 3. Contract Form

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_ between [name of Procuring Agency] Of [country of Procuring agency] (hereinafter called “the Procuring agency”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSE THAS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
  - (a) The Bid Form and the Price Schedule submitted by the Bidder;
  - (b) The Schedule of Requirements;
  - (c) The Technical Specifications;
  - (d) The General Conditions of Contract;
  - (e) The Special Conditions of Contract and
  - (f) the Procuring agency’s Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by \_\_\_\_\_ the  
\_\_\_\_\_ (for the Procuring agency)

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Supplier)

## 4. Performance Security Form

To: *[name of Procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has under taken, in pursuance Of Contract No. *[reference number of the contract]* dated \_\_\_\_\_ 20\_\_\_\_ To supply *[description of goods and services]* (Hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHERE AS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guar-antee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the day of \_\_\_\_\_ 19.

Signature and seal of the Guarantors

\_\_\_\_\_  
*[name of bank or financial institution]*

\_\_\_\_\_  
*[address]*

\_\_\_\_\_  
*[date]*

## 5. Bank Guarantee for Advance Payment

To: *[name of Procuring agency]**[name of Contract]*

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 16 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called “the Supplier”) shall deposit with the Procuring agency a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Procuring agency on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the Procuring agency and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yourstruly,

SignatureandsealoftheGuarantors

\_\_\_\_\_  
*[name of bank or financial institution]*

\_\_\_\_\_  
*[address]*

\_\_\_\_\_  
*[date]*

## 6. Manufacturer’s Authorization Form

[See Clause 13.3 (a) of the Instructions to

Bidders.]To:[nameofthe Procuringagency]

WHEREAS[nameoftheManufacturer]whoareestablishedandreputablemanufacturersof  
[nameand/ordescriptionofthegoods]havingfactoriesat[addressoffactory]

do hereby authorize [name and address of Agent] to submit a bid, and subsequently negotiate  
and sign the Contract with you against IFB No.[reference of the Invitation to Bid] for the above  
goodsmanufacturedby us.

WeherebyextendourfullguaranteeandwarrantyasperClause15oftheGeneralConditions of  
Contract for the goods offered for supply by the above firm against this Invitation for Bids.

---

[signatureforandonbehalfofManufacturer]

*Note:*This letter of authority should be on the letterhead of the Manufacturer and should  
besignedbyapersoncompetentandhavingthepowerofattorneytobindtheManufacturer.Itsh  
ouldbeincludedbytheBidderinitsbid.



# Shaheed Benazir Bhutto University of Veterinary and Animal Sciences Sakrand

ENGR. MUHAMMAD KHAN BHANGWAR  
REGISTRAR

No. SBBUVAS/Reg/ 01 /2024  
Dated. 01-01-2025  
"SAY NO TO CORRUPTION"

## NOTIFICATION (REVISED)

Pursuant to Rule -7 of Sindh Public Procurement Rules, 2010 (Amended from time to time), the Vice Chancellor SBBUVAS is pleased to constitute the Procurement Committee for Various Works ADP/Non-ADP Procurement/Supply/Services at Shaheed Benazir Bhutto University of Veterinary & Animal Sciences Sakrand consisting of following to ensure that Public Procurement are conducted in fair and transparent manner.

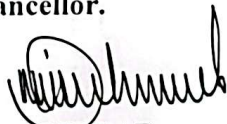
### **Procurement Committee**

- |                                |                              |                 |
|--------------------------------|------------------------------|-----------------|
| 1. Prof. Dr Zahid Iqbal Rajput | PVC/Dean FVS/Chairman        | SBBUVAS Sakrand |
| 2. Engr. Muhammad Khan Bhanwar | Director Works/Member        | SBBUVAS Sakrand |
| 3. Mr. Gur Charan Jeet         | Account Officer/Member       | SBBUVAS Sakrand |
| 4. Engr. Dur Muhammad Mangi    | Project Director/Member      | PUMHS Nawabshah |
| 5. Engr. Sher Ali Rind         | Assistant Engineer/Secretary | SBBUVAS Sakrand |

### **TOR's of the Committee:**

- Prepare bidding documents
- To open tenders
- Carrying out technical as well as financial evaluation of the bids.
- Prepare evaluation reports as provided in Rule-5
- To recommend the eligible tender to Vice Chancellor for decision/approval.
- Perform any other function ancillary and incidental to the above.

This is issued with the approval of the Vice Chancellor.

  
REGISTRAR

### Copy forwarded for information to:

- PS to Vice Chancellor
- All Members
- File



**Shaheed Benazir Bhutto**  
**University of Veterinary and Animal Sciences Sakrand**

**ENGR. MUHAMMAD KHAN BHANGWAR**  
**REGISTRAR**

No. SBBUVAS/Reg/ 02 /2025  
Dated. 01-01-2025

**"SAY NO TO CORRUPTION"**

**NOTIFICATION (REVISED)**

Pursuant to Rule -31 of Sindh Public Procurement Rules, 2010 (Amended from time to time), the Vice Chancellor SBBUVAS is pleased to constitute the Committee for Complaint Redressal and settlement of disputes for Various Works ADP/Non-ADP Procurement/Supply/Services at Shaheed Benazir Bhutto University of Veterinary & Animal Sciences Sakrand consisting of following:

**Complaint Redressal Committee**

1. Vice Chancellor, SBBUVAS Sakrand
2. District Accounts Officer, SBA
3. Director Finance, SBBUVAS Sakrand

**TOR's of the Committee:**

- i. To receive grievance application
- ii. To resolve the grievance issues if any.

**This is issued with the approval of the Vice Chancellor.**

  
**REGISTRAR**

**Copy forwarded for information to:**

1. PS to Vice Chancellor
2. All Members
3. File





Shaheed Benazir Bhutto  
University of Veterinary and Animal Sciences Sakrand  
Chartered By Government of Sindh Act No. XV of 2012



## ANNUAL PROCUREMENT PLAN

### Establishment of Shaheed Benazir Bhutto University of Veterinary And Animal Sciences(SBBUVAS), Sakrand

#### FINANCIAL YEAR 2024-2025.

Sr. No	Description of Procurement	Quantity(where applicable)	Estimated unit cost(where applicable)	Estimated total cost	Funds allocated	Source of funds (ADP/Non ADP)	Proposed Procurement method	Timing of procurements				Remarks
								1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	
a	B	c	d	e	f	g	h	i	j	k	l	M
1.	Supplying & Installation of Laboratory Equipment's at Shaheed Benazir Bhutto University of Veterinary and Animal Sciences Sakrand	NA	NA	100 Million	100 Million	ADP	Single Stage Two Envelop	July to Sep 2024	Oct to Dec 2024	Jan to March 2025	April to June 2025	
2.	Supplying & Installation of Desktop Computer with All Accessories at Shaheed Benazir Bhutto University of Veterinary and Animal Sciences Sakrand	NA	NA	40 Million	40 Million	ADP/ Non-ADP	Single Stage Two Envelop	July to Sep 2024	Oct to Dec 2024	Jan to March 2025	April to June 2025	

Director Works/Project Director  
SBBUVAS, Sakrand



# SHAHEED BENAZIR BHUTTO

## University of Veterinary and Animal Sciences, Sakrand.

Main Campus, Nawabshah Road, Sakrand  
Tel: 0244-323151, 0244-322154, Email: info@sbbuvas.edu.pk

No. & Dated: SBBUVAS/NIT/DW/ LE/C/1 /2025 & 03/01/2025

**SAY NO TO CORRUPTION**

## NOTICE INVITING TENDER

(Through EPADS)

**TENDER: SBBUVAS/NIT/DW/ LE/C/1 /2025 & 03/01/2025**

All eligible Contractors, Firms, Suppliers, Manufacturers and Sole Distributors meeting the eligibility criteria are invited to participate online/electronically through EPADS System for percentage/item rate tenders for the following works. Manual bids will not be considered. The eligibility criteria include registration with the Federal Board of Revenue (FBR) for Income Tax and Sales Tax (in the case of procurement of goods), registration with the Sindh Revenue Board (SRB) for procurement of works and services, and undertaking that the firm is not blacklisted by any procuring agency or authority.

S.r #	Name of Work	Tender Fee	Completion Time	Earnest Money	Date of Purchase	Date of Submission	Date & Time of Opening
1	Supply and Installation of Laboratory Equipment at SBBUVAS Sakrand	3,000	03 Months	05 %	08-01-2025 to 22-01-2025	23-01-2025 Up to 11:00 AM	23-01-2025 Up to 11:45 AM
2	Supply and Installation of Desktop Computers with All Accessories at SBBUVAS Sakrand	3,000	03 Months	05 %	08-01-2025 to 22-01-2025	23-01-2025 Up to 12:00 noon	23-01-2025 Up to 12:30 noon

### The Terms & Conditions are given as under:-

1. The tender documents can be obtained through the SPPRA EPADS platform, as per the schedule, mentioned above from the website, <https://portalsindh.eprocure.gov.pk> and the University's website, [www.sbbuvas.edu.pk](http://www.sbbuvas.edu.pk), upon payment of the Non-refundable fee specified above via Pay Order or Demand Draft, in favor of SBBUVAS, Sakrand. The online tenders must be submitted on the prescribed proforma to the aforementioned EPADS website, along with the Earnest Money (as specified above) based on the total Bid amount, in the form of a Pay Order in favour to SBBUVAS, Sakrand.
2. The Method of Procurement is "Single Stage - Two Envelope" procedure.
3. Any conditional or un-attached of the Bid Security with financial proposal, partial and incomplete Bids will not be considered.
4. Bid validity Period-90 days, as per SPPRA.
5. The Bidder should have the Valid Registration with Chamber of Commerce License (if applicable).

*The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules-2010 (Amended: 2019) and may cancel the bidding process at any time, prior to the acceptance of a bid or proposal under Rule-25" of said Rules.*

### DIRECTOR WORKS

Shaheed Benazir Bhutto

University of Veterinary and Animal Sciences Sakrand Tel: 0244-323151,  
0244-322154 Email: info@sbbuvas.edu.pk

# شہید بینظیر بھٹو

یونیورسٹی آف ویٹرنری اینڈ ایٹیمل سائنسز، سکرنڈ

Main Campus, Nawabshah Road, Sakrand

Tel: 0244-323151, 0244-322154, Email: info@sbbuvas.edu.pk



No. & Dated: SBBUVAS/NIT/DW/LE/C/1/2025 & 03/01/2025

SAY NO TO CORRUPTION

## پیشکش مطلوب

بذریعہ E-PADS

TENDER: SBBUVAS/NIT/LE/C/1/2025 & 03/03/2025

شہید بینظیر بھٹو یونیورسٹی آف ویٹرنری اینڈ ایٹیمل سائنسز، سکرنڈ کو اہل ٹیکہ داروں، فرموں، فراہم کنندگان، تیار کنندگان اور واحد تقسیم کار حضرات سے مندرجہ ذیل امور کی انجام دہی کے لیے، فیصد اشیاء کے دام کی بنیاد پر، آن لائن یا EPADS کے ذریعے الیکٹرانک طریقے سے شرکت کی پیشکش مطلوب ہیں۔ اہلیت کے معیار میں فیڈرل بورڈ آف ریونیو (FBR) سے ٹیکس اور سٹیکس (اگر اشیاء کی فراہمی مطلوب ہو) کے لیے رجسٹریشن، سندھ ریونیو بورڈ (SRB) سے امور کی انجام دہی اور خدمات کے لیے رجسٹریشن اور یہ ضمانت کہ یہ فرم کسی بھی فراہم کنندہ ادارے یا مقدرہ سے بلیک لسٹ نہیں ہوگی۔

S.r #	Name of Work	Tender Fee	Completion Time	Earnest Money	Date of Purchase	Date of Submission	Date & Time of Opening
1	Supply and Installation of Laboratory Equipment at SBBUVAS Sakrand	3,000	03 Months	05 %	08-01-2025 to 22-01-2025	23-01-2025 Up to 11:00 AM	23-01-2025 Up to 11:45 AM
2	Supply and Installation of Desktop Computers with All Accessories at SBBUVAS Sakrand	3,000	03 Months	05 %	08-01-2025 to 22-01-2025	23-01-2025 Up to 12:00 noon	23-01-2025 Up to 12:30 noon

قواعد و ضوابط مندرجہ ذیل ہیں:

۱۔ پیشکش کی دستاویزات SPPRA EPADS پلٹ فارم سے مندرجہ بالا شیڈول کے مطابق، بذریعہ ویب سائٹ <https://portalsindh/eprocure.gov.pk> اور یونیورسٹی کی ویب سائٹ [www.sbbuvas.edu.pk](http://www.sbbuvas.edu.pk)، جو مذکورہ بالا ناقابل واپسی فیس بذریعہ جے آر آر یا ڈیماٹڈ ڈرافٹ جن SBBUVAS سکرنڈ حاصل کی جاسکتی ہیں۔ آن لائن پیشکش، لازماً مذکورہ بالا EPADS ویب سائٹ پر مخصوص پروکارپارٹ میں پیشکش کی گئی رقم کی بنیاد پر رجسٹریشن (جیسا کہ اوپر بیان کیا گیا) بشکل پے آرڈر جن SBBUVAS سکرنڈ جمع کروائی جائیں۔

۲۔ فراہمی کا طریقہ ایک مرحلہ - دو لفافے والا ہوگا۔

۳۔ کسی بھی شرط یا مالیاتی تجویز یا زر ضمانت منسلک، بخودی اور مکمل پیشکش پر غور نہیں کیا جائے گا۔

۴۔ پیشکش کی مدت SPPRA کے قاعدے کے مطابق 90 روز کے لیے ہوگی۔

۵۔ بولی دہندہ جی بی آر آف کامرس لائسنس کی کارآمد رجسٹریشن (اگر اس کا اطلاق ہوتا ہو) کا حامل ہو۔

پروکیورنگ ایجنسی SPP Rules-2010 (ترمیم شدہ: 2019ء) کی متعلقہ شرائط کے مطابق، کسی بھی یا تمام پیشکشوں کو مسترد کرنے کا حق رکھتی ہے اور کسی بھی پیشکش یا تجویز کی منظوری سے قبل، کسی بھی وقت، مذکورہ قواعد کی مشق

25 کے مطابق بولی کا پورا عمل منسوخ کر سکتی ہے۔

ڈائریکٹر ورکس

شہید بینظیر بھٹو یونیورسٹی آف ویٹرنری اینڈ ایٹیمل سائنسز، سکرنڈ

ٹیلیفون نمبر 0244-322154 ای میل: info@sbbuvas.edu.pk

# شهيد بينظير ڀٽو

يونيورسٽي آف وٽرنري اينڊ اينيمل سائنس سڪرنڊ



Main Campus, Nawabshah Road, Sakrand

Tel: 0244-323151, 0244-322154, Email: info@sbbuvas.edu.pk

No. & Dated: SBBUVAS/NIT/DWI/LE/C/1/2025 & 03/01/2025

SAY NO TO CORRUPTION

## اڃون گهرجن

وسيلي E-PADS

TENDER: SBBUVAS/NIT/LE/C/1/2025 & 03/03/2025

شهيد بينظير ڀٽو يونيورسٽي آف وٽرنري اينڊ اينيمل سائنسز، سڪرنڊ کي اهل ٺيڪيدارن، فرمن، فراهم ڪندڙن، تيار ڪندڙن ۽ واحد ورهائيندڙ فردن کان هيٺ ڄاڻايل ڪمن کي انجام ڏيڻ جي لاءِ سيڪڙو/شين جي اڳهن جي بنياد تي، ان لائن يا EPADS ذريعي اليڪٽرانڪ طريقي سان شرڪت جون اڃون گهريل آهن. اهليت جي معيار ۾ فيڊرل بورڊ آف روينيو (FBR) کان انڪم ٽيڪس ۽ سيلز ٽيڪس (جيڪڏهن شين جي فراهمي گهريل هجي) جي لاءِ رجسٽريشن، سنڌ روينيو بورڊ (SRB) کان ڪمن جي تڪميل ۽ خدمتن جي لاءِ رجسٽريشن ۽ اها ضمانت ته هي فرم ڪنهن به فراهم ڪندڙ اداري يا منظور ڪندڙ وٽان بليڪ لسٽ ٿيل نه هجي.

S.r #	Name of Work	Tender Fee	Completion Time	Earnest Money	Date of Purchase	Date of Submission	Date & Time of Opening
1	Supply and Installation of Laboratory Equipment at SBBUVAS Sakrand	3,000	03 Months	05 %	08-01-2025 to 22-01-2025	23-01-2025 Up to 11:00 AM	23-01-2025 Up to 11:45 AM
2	Supply and Installation of Desktop Computers with All Accessories at SBBUVAS Sakrand	3,000	03 Months	05 %	08-01-2025 to 22-01-2025	23-01-2025 Up to 12:00 noon	23-01-2025 Up to 12:30 noon

## قاعدا ۽ ضابطا هيٺ ڏجن ٿا:

1. آڃ جا دستاويز SPPRA EPADS پليٽ فارم تان مٿي ڄاڻايل شيڊيول مطابق، ويب سائيٽ تان <https://portalsindh.eprocure.gov.pk> ۽ يونيورسٽي جي ويب سائيٽ [www.sbbuvas.edu.pk](http://www.sbbuvas.edu.pk)، مٿي ذڪر ڪيل عيوض ناقابل واپسي في بي آرڊر يا ڊمانڊ ڊرافٽ ذريعي بحق SBBUVAS، سڪرنڊ حاصل ڪري سگهجن ٿا. ان لائن آڃ، لازمي مذڪوره مٿي ڄاڻايل EPADS ويب سائيٽ تي مقرر پرو فارما تي، سان آڃ جي ڪل رقم جي بنياد تي سوڻي رقم (جيئن ته مٿي بيان ڪيو ويو) بصورت بي آرڊر بحق SBBUVAS، سڪرنڊ جمع ڪرايون وڃن.
2. فراهمي جو طريقو ”هڪ مرحلو سڀ لڏاڻا“ هوندو.
3. ڪنهن به شرطي يا مالياتي تجويز بنا سوڻي رقم شامل ڪرڻ جي، جزوي ۽ ان مڪمل آڃ تي غور نه ڪيو ويندو.
4. آڃ جو مدو SPPRA جي قاعدن مطابق 90 ڏينهن لاءِ هوندو.
5. آڃ ڏيندڙ جيمبر آف ڪامرس لائسنس جي ڪارآمد رجسٽريشن (جيڪڏهن اها لاڳو ٿيندي هجي) جو رکندڙ هجي. پروڪيورنگ ايڄنسي SPP Rules-2010 (ترميم ٿيل، 2019) جي لاڳاپيل شرطن مطابق، ڪنهن به يا سمورين آڃن کي رد ڪرڻ جو حق رکي ٿي ۽ ڪنهن به آڃ يا تجويز کي منظوري کان اڳ، ڪنهن به وقت مذڪوره قاعدن جي شق 25 مطابق واکو جو پورو عمل رد ڪري سگهي ٿي.

## ڊائريڪٽر ورڪس

شهيد بينظير ڀٽو يونيورسٽي آف وٽرنري اينڊ اينيمل سائنسز، سڪرنڊ  
تيليفون نمبر 0244-322154 اي ميل: info@sbbuvas.edu.pk